



MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

December 9, 2024

The December 9, 2024 meeting of the Berks County Industrial Development Authority was held off-site and called to order at 8:41 am by the Chairman, Eric Jenkins.

Members Present: Eric Jenkins
Robert F. Firely
Andrew Roland
Kirsten S. Deysher (Via Zoom)
Terri Lampe-Melcher

Others Present: Daniel Becker, Esquire, Solicitor
Jeremy R. Zaborowski, Executive Director
Diane Bujnovsky, Financial Coordinator
Susan Buono, Administrative Assistant

No Public Comments were expressed.

A motion to approve the minutes for the November 18, 2024 Board meeting was made by Mr. Firely and seconded by Mr. Roland and unanimously approved.

A motion to approve the November Income and Expense reports, the Financial Statements, and the Budget Reports was made by Mrs. Deysher and seconded by Mrs. Melcher. It was unanimously approved.

Ms. Melcher made a motion to approve and execute Resolution 04-24 authorizing Stevens & Lee to serve as Bond Counsel for the Amity TIF project. Mr. Roland seconded the motion and it was approved unanimously. A comment was made to possibly bring Stevens & Lee on to serve as counsel for TIF/Loan/Bond projects for the IDA.

A motion to approve the 2025 Board Calendar and advertisement of same was made by Mrs. Melcher and seconded by Mr. Firely. It was passed unanimously.

Mrs. Melcher made a motion to Authorize Executive Director to execute agreements necessary to support Unique Pretzel IRS Examination of Industrial Development Notes, Series A&B of 2012 Second Modification. The motion was seconded by Mr. Firely and it was unanimously approved.

A motion to end the Shared Services Agreement with Berks County Redevelopment Authority effective December 31, 2024, was made by Mrs. Deysher and seconded by Mr.

Roland. It was unanimously passed. The board thanked Susan Buono for all her service and hard work for the IDA.

Executive Director's updates:

Mr. Zaborowski informed the Board members the Abbott Furnace and Lot A Purchase and Sale Agreement has been extended with the changes discussed in the November 18, 2024 meeting.

The Buy/Sell Agreement for the Glidden site was discussed.

The Amity TIF project was discussed with updates.

Mr. Zaborowski informed the Board members that he received a call from Jamie Maack regarding a small sink hole on the Condo Owners' Association property of Berks Park 183. A discussion was held and a suggestion was made to put cones around the area for safety and to call Burkey Construction to investigate what needs to be done.

Mr. Zaborowski attended a Center for Excellence in Local Government (CELG) meeting and offered some insight into the future activities of the organization. Mrs. Deysher commented on how important the CELG is to Berks County.

Congratulations were offered to Mrs. Melcher for her reappointment of a board member of BerksIDA.

The Engineering RFP has been sent out per Mr. Zaborowski.

The board entered Executive Session at 9:39 am. In executive session, matters related to personnel were discussed. Executive Session adjourned at 9:45 am.

A motion to approve salary increases and SEP contributions consistent with the executive session discussion was made by Mr. Firely and seconded by Mrs. Lampe-Melcher. The motion passed unanimously.

There being no further business, the meeting adjourned at 9:55 am.

Respectfully submitted,

Executive Director