

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

September 9, 2024

The September 9, 2024 meeting of the Berks County Industrial Development Authority was held off-site and called to order at 8:38 AM by the Chairman, Mr. Jenkins.

Members Present: Eric W. Jenkins
Kirsten S. Deysher
Robert F. Firely
Terri C. Lampe Melcher
Andrew J. Roland

Others Present: Daniel Becker, Esquire, Solicitor
Colin J. Macfarlane, Esquire
Michael S. Rivera, Commissioner
Barbara J. Lopez, Executive Assistant to Commissioner Rivera
Julian Collazo, Intern
Jeremy R. Zaborowski, Executive Director
Diane Bujnovsky, Fiscal Officer
Pamela Menet, Director of Community and Economic Development
Derek Harris, Economic Development Coordinator
Susan Buono, Administrative Assistant

A motion to approve the minutes of the July 8, 2024 Board meeting was made by Mr. Firely and seconded by Mrs. Deysher and unanimously approved.

A motion to approve the minutes of the July 25, 2024 Special Board meeting was made by Mr. Firely and seconded by Mrs. Melcher and unanimously approved.

Mrs. Deysher made a motion to approve the August income and expense reports, financial statements and the budget reports. Mr. Roland seconded the motion, and it was unanimously approved.

A motion was made by Mrs. Deysher to authorize RCD Services LLC Contract for Brush and Grass Mowing at BP183 for up to \$3,500. Mrs. Melcher seconded the motion, and it was unanimously approved.

Mr. Firely made a motion to approve and authorize the Executive Director to enter into agreement with construction management services per supplied RFP response pending Solicitor review and approval. Mr. Roland seconded the motion, and it was unanimously approved.

A motion to approve and authorize Executive Director to execute Infrastructure Loan Fund MOU with County of Berks pending solicitor review and approval was discussed and approved during

the Board Retreat. Mrs. Melcher made a motion to approve, seconded by Mrs. Deysher and unanimously approved.

Mr. Zaborowski's updates:

- BerksIDA newsletter/survey was well received
- St. Joes's closing has been pushed to the fall
- Discussed Met Ed delay of substation

At 9:18 AM the regular meeting was recessed, and the Board entered executive session. Matters related to real estate were discussed. No action was taken.

There being no further business to come before the Board, at 9:28 AM the regular meeting was recessed, and the Board entered with the Retreat Agenda provided by staff.

There being no further business to come before the Board, at 12:00 PM the meeting was adjourned.

Respectfully submitted,

Executive Director